VITAL RECORDS REQUEST FORM

Henry County Probate Court only has access to records for birth and death events that took place in the State of Georgia.

REQUESTOR INFORMATION: (please print)	**INDICATE QUANTITY**
Name of requestor: _____	Birth or Death Certificate Request:
Address of requestor: _____ Street Address	Search and 1st Copy $25.00 _____
_____ City, State, Zip	Additional Copies $5.00 _____ (each)
Phone number: _____	Total $_____
Fill in this section for **BIRTH CERTIFICATE**: (please print)	
Full name at birth: _____	
Date of birth: _____ Place of birth: _____	
Father's full name: _____	************Office use only************
Mother's full maiden name: _____	**ID type/#:_____**
Fill in this Section for **DEATH CERTIFICATE**: (please print)	**DOB/EXP dates: _____**
Subject's full name: _____	_____
Date of death: _____ County of death: _____	**State File #:** _____

Date_____ Signature _____ Relationship _____
of person receiving record to person whose record is requested

Send request, money order, self-addressed, stamped envelope and a clear copy of the requestor's ID to:
Henry County Probate Court
Attn: Vital Records
99 Sims Street
McDonough GA 30253